



PORT CARLOS COVE, INC.

TO: Members of Port Carlos Cove, Incorporated

FROM: Board of Directors

DATE: December 18, 2025

PORT CARLOS COVE, INCORPORATED

NOTICE OF ANNUAL MEETING

1. Notice is herein given of the **Annual Meeting** of Port Carlos Cove, Incorporated. Meeting to be held at 11:00 am EST at the clubhouse, 1802 Main Street, Fort Myers Beach, FL, and also available to join via zoom on:
TUESDAY, FEBRUARY 17, 2026
2. The agenda shall include the election of three corporate Board of Directors (if needed), presentation of the 2025 financial report, approval of the 2026 budget, and other issues.
3. As this letter is written, it appears that there will be no increase to the monthly assessment for the next year from March 2026 through February 2027.
4. A self-nomination form to serve on the Board of Directors is included. This is your opportunity to have a more direct effect on the operations of this community. You are urged to submit your self-nomination form and a one page bio by Thursday, January 8, 2026.
5. Notice is herein given of the **Annual Open Forum Meeting**. Meeting to be held at 11:00am EST at the clubhouse, 1802 Main Street, Fort Myers Beach, FL and also available to join via Zoom on:
MONDAY, FEBRUARY 9, 2026
6. Notice is herein given that all property transfers on the books will close on Friday, January 16, 2026, and will remain closed through February 17, 2026. Members on record as of January 16, 2026, are entitled to notice of, and to vote at the Annual Meeting.
7. You will receive a second letter at least fourteen days before the Annual Meeting. The letter will contain the annual budget, and all other voting issues. You will also receive a ballot form in case you are unable to attend the meeting.

Attachment: Self-nomination form